

Please fill out the information below clearly and precisely. Please contact the Utility Billing Office by phone, fax, or email if you have questions and/or concerns regarding deactivation of an account.

NOTE- Service can usually be disconnected the same day, except during peak work periods, as requested provided we receive the request by 1:00 p.m. CST.

ACCOUNT DEACTIVATION REQUEST

Name on the Account
Social Security number (last four digits)
Account Number and/or Customer ID Number
Current address of service
Forwarding Address (for refund and/or final bill) *Please include city/state/zip code
Email Address :
Service De-Activation Date: Phone Number:

By submitting this form, I certify that I am the person described above and that I am submitting this form to approve the disconnection of service in my name with the Water Works Board of the City of Auburn.

Signature _____ Date Signed ___